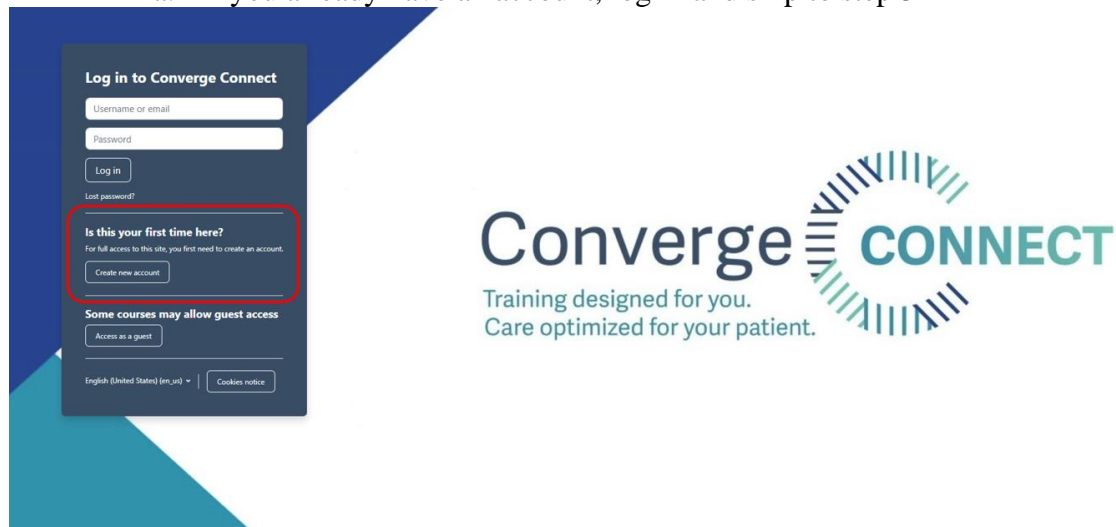


How to access required courses on www.convergeconnect.org

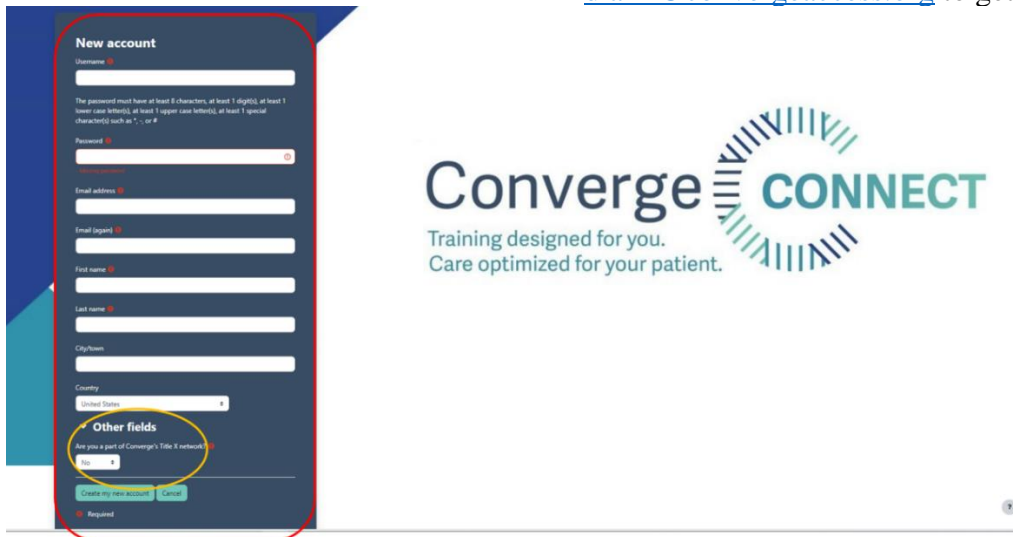
1. Type www.convergeconnect.org into your search bar.
2. Click the Log In button in the top right of your screen.
 - a. This step is the same for folks who need to create an account and for those who already have one!



3. If you do not have an account, click “Create new account”
 - a. If you already have an account, log in and skip to step 5



4. Fill out the required fields and click “Create my new account”
 - a. When you get to the question circled in yellow “Are you a part of Converge’s Title X Network?” select yes. A drop down menu will appear. Please select the name of the clinic where you work. If you do not see your clinic name, select “Other” and email Dani Lahn dlahn@convergeaccess.org to get your clinic added.



5. All courses that are offered on Converge Connect will appear on the screen as shown below. You are only required to complete the ones that are in your LOA. Click on “Mandatory Child Abuse Reporting in Title X-Funded Family Planning Settings”



Converge CONNECT Home English (United States) en_us

Converge CONNECT

Training designed for you.
Care optimized for your patient.

Converge Connect offers training to healthcare professionals, organizations, advocates, and students to improve sexual and reproductive healthcare practices focusing on contraceptive care delivery. To ensure our course content is culturally responsive, evidence-based and timely, we work with subject matter experts to develop content. We also partner with community-based organizations and schools to adapt in-person training content to be formatted for online courses. For more information on partnering with us, follow this link: [Converge Access](#)

Converge Connect operates in a framework of equity, access, and transparency. We offer our trainings on a sliding scale fee to better ensure access and trust that you will select the amount that fits within your means. Use the following codes upon checkout. All courses have a set price of \$50 to sustain continuing education credits, compensate subject matter experts, and offer self-paced courses on a learning platform. Below is guidance on how to select the appropriate fee.

\$5 "I frequently stress about finances and may not be able to meet basic needs. I have no expendable income." Code: CONNECT5

\$25 "I may stress about meeting basic needs. I have limited income." Code: CONNECT25

\$37 "I am able to meet my basic needs. I have some expendable income." Code: CONNECT37

\$50 Cost will be covered by work, school, organization, etc. "I am comfortably able to meet all of my basic needs. I have expendable income."

*basic needs food, housing, transportation, etc.
 *expendable income: going out to eat, concerts, movies, etc.














6. Click “Enroll me”

Converge **CONNECT** Home My courses

Mandatory Child Abuse Reporting in Title X-Funded Family Planning Settings

Enrollment options

Mandatory Child Abuse Reporting in Title X-Funded Family Planning Settings

 Teacher: Dani Lahn

▼ **Self enrollment (Student)**

No enrollment key required.

Enroll me

7. You are now enrolled in the course. Follow the instructions in the course to complete!


Converge **CONNECT** Home My courses

Mandatory Child Abuse Reporting in Title X-Funded Family Planning Settings

Course Participants Grades Competencies More

You are enrolled in the course.

▼ **Mandatory Reporting** Collapse all

 Announcements

Greetings!
Converge Connect will post announcements regarding content updates, new material, and further information as needed in this forum.
If you run into any issues with the course, please email training@convergeaccess.org and we will reply as soon as possible.
Thank you for your dedication to continued learning.
Enjoy!

Title X requires staff to know mandatory child abuse reporting laws in family planning settings. Mississippi and Tennessee laws are highlighted for your review below.

In order to track your progress through the course, please click the “Mark As Done” button at the top of each activity when you are finished with that section. This will also save your spot if you need to leave the course and return at a later time.

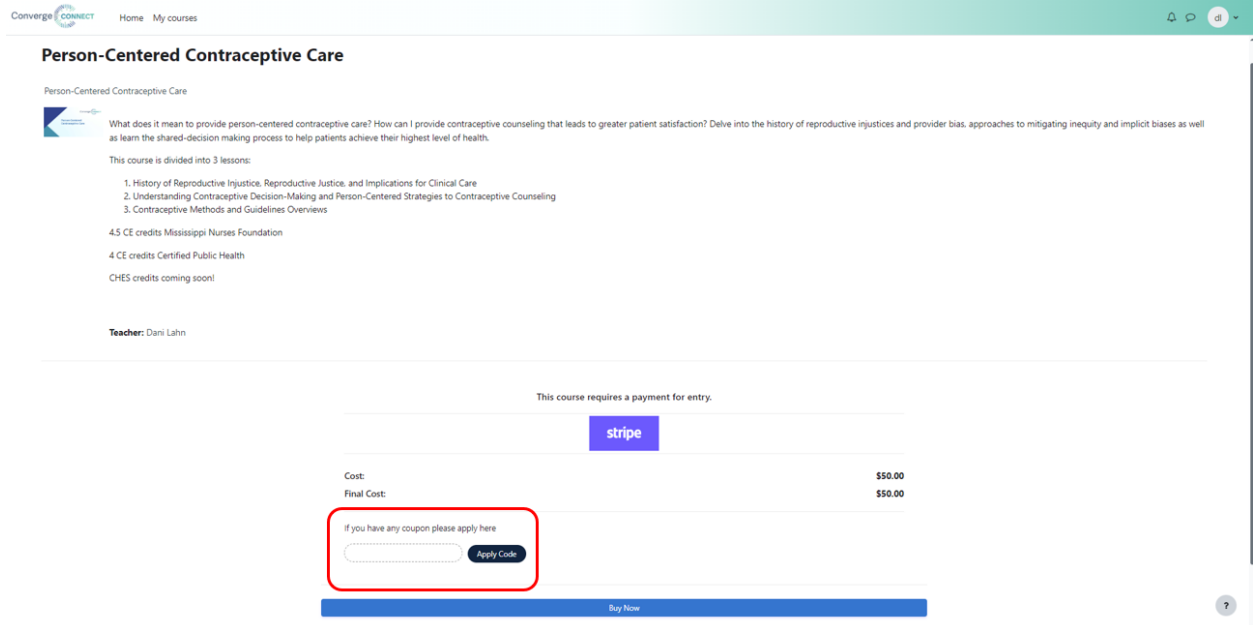
Complying with the Law Mark as done

8. Click “Home” to return to the course list.



The screenshot shows the course page for "Mandatory Child Abuse Reporting in Title X-Funded Family Planning Settings". At the top, there is a navigation bar with "Home" highlighted in a red box. Below the navigation bar, there is a sidebar menu with "Mandatory Reporting" selected. The main content area shows the course title, a "You are enrolled in the course." message, and a section for "Mandatory Reporting" with an "Announcements" sub-section. The announcement text reads: "Greetings! Converge Connect will post announcements regarding content updates, new material, and further information as needed in this forum. If you run into any issues with the course, please email training@convergeaccess.org and we will reply as soon as possible."

9. Click on “Person-Centered Contraceptive Care” The following page will open. Enter the code “CONNECT0” and click “apply code.” The course will now be free. Click “Enroll Now” (This is the only course that requires a code). You are now enrolled!



The screenshot shows the course page for "Person-Centered Contraceptive Care". The page includes a description of the course, its duration (3 lessons), and the instructor (Dani Lahn). Below the description, there is a payment section with a "stripe" logo. The cost is listed as \$50.00, and the final cost is also \$50.00. A red box highlights a coupon code input field with the text "If you have any coupon please apply here" and an "Apply Code" button. At the bottom of the payment section, there is a "Buy Now" button.

10. From the home screen, click on “RHNTC Trainings for Title X”

Converge Connect offers training to healthcare professionals, organizations, advocates, and students to improve sexual and reproductive healthcare practices focusing on contraceptive care delivery. To ensure our course content is culturally responsive, evidence-based and timely, we work with subject matter experts to develop content. We also partner with community-based organizations and schools to add in-person training content to be formatted for online courses. For more information on partnering with us, follow this link: [Converge Assist](#).

Converge Connect operates in a framework of equity, access, and transparency. We offer our trainings on a sliding scale fee to better ensure access and trust that you will select the amount that fits within your means. Use the following codes upon checkout. All courses have a set price of \$50 to sustain continuing education credits, compensate subject matter experts, and offer self-paced courses on a learning platform. Below is guidance on how to select the appropriate fee.

\$5 "I frequently stress about finances and may not be able to meet basic needs." I have no expendable income. Code: QD0H2C7S

\$25 "I may stress about meeting basic needs." I have limited income. Code: QD0H2C7S

\$37 "I am able to meet my basic needs." I have some expendable income. Code: QD0H2C7S

\$50 Cost will be covered by work, school, organization, etc. "I am comfortably able to meet all of my basic needs." I have expendable income.
 *basic needs: food, housing, transportation, etc.
 *expendable income: going out to eat, concerts, movies, etc.

11. Click “Enroll me”

RHNTC Trainings

Enrollment options

RHNTC Trainings

Teacher: Dani Lahn

▼ **Self enrollment (Student)**

No enrollment key required.

Enroll me

12. This “course” links out to all of the required RHNTC trainings. Use this course to keep track of your progress if you wish!

RHNTC Trainings





Course Participants Grades Competencies More ▾

You are enrolled in the course.





Overall progress % 0 ⚙️ ✕


 Announcements

General news and announcements

 Title X Orientation RHNTC	 Identifying and Responding to Human Trafficking in Title X Settings RHNTC	 Counseling Adolescent Clients to Resist Sexual Coercion Video RHNTC	 Cultural Competency in Family Planning RHNTC
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13. Click the star labeled “Title X Orientation RHNTC” to view the details of this course requirement. Click the RHNTC link to open the course on RHNTC.

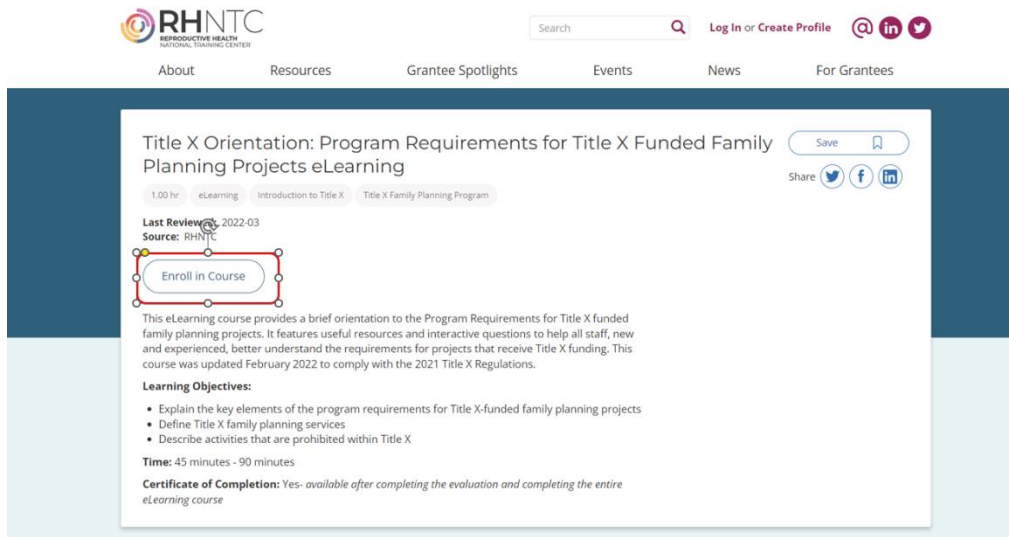
 Title X Orientation RHNTC	 Identifying and Responding to Human Trafficking in Title X Settings RHNTC	 Counseling Adolescent Clients to Resist Sexual Coercion Video RHNTC	 Cultural Competency in Family Planning RHNTC
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 **Title X Orientation RHNTC** ✕

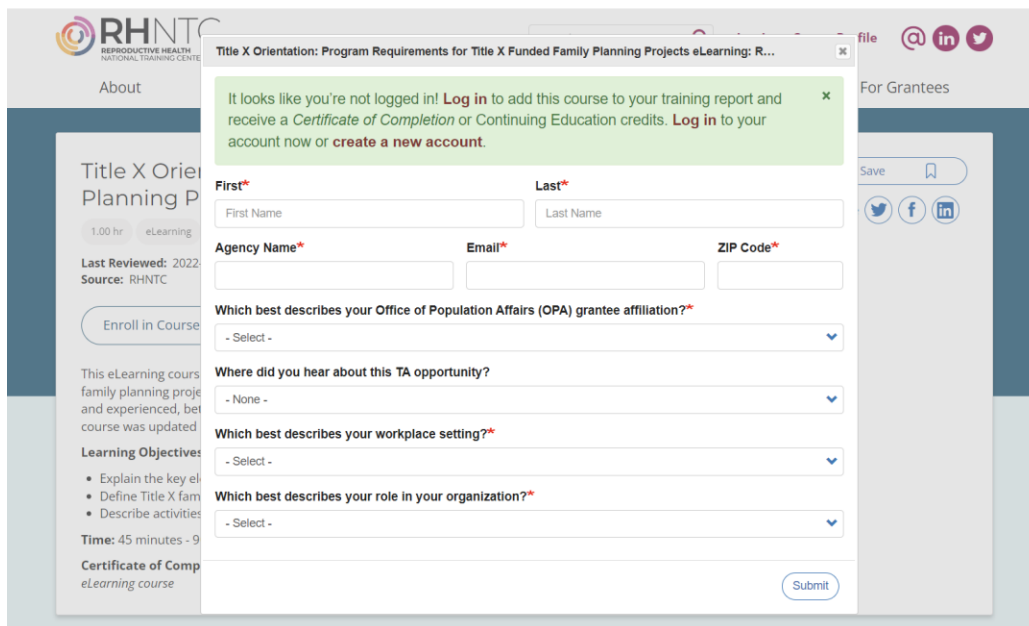
This required course must be completed each grant year (April-March). You will need an account on **Reproductive Health National Training Center** to track your progress and obtain a certificate of completion for your records. Click the link below to access the course.

[Title X Orientation](#) Mark as done

14. Click “Enroll in Course”



15. If you already have an account, click “Log In” otherwise, fill out the required fields and click “submit” to create a new account. The page will go back to the course.



16. Click “Launch Course” to start!

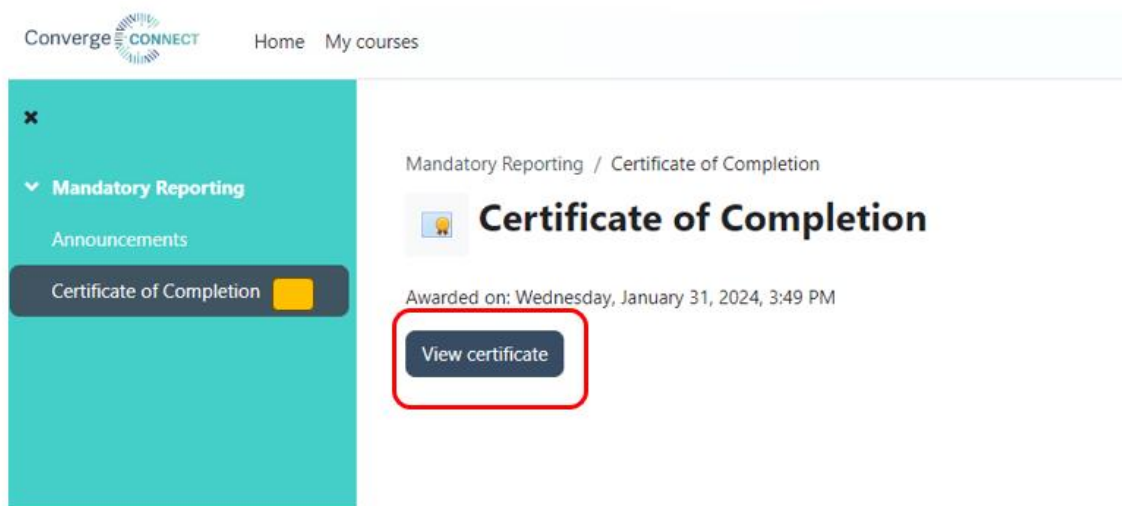
The screenshot shows the RHNTC (Reproductive Health National Training Center) website. The header includes the RHNTC logo, a search bar, and a link for 'My Training Account or Log out'. The navigation menu contains 'About', 'Resources', 'Grantee Spotlights', 'Events', 'News', and 'For Grantees'. The main content area displays the course title 'Title X Orientation: Program Requirements for Title X Funded Family Planning Projects eLearning'. Below the title, there are tags for '1.00 hr', 'eLearning', 'Introduction to Title X', and 'Title X Family Planning Program'. A 'Save' button and social media share icons are also present. The course details include 'Last Reviewed: 2022.03' and 'Source: RHNTC'. A red box highlights the 'Launch Course' button. Below this, a description states: 'This eLearning course provides a brief orientation to the Program Requirements for Title X funded family planning projects. It features useful resources and interactive questions to help all staff, new and experienced, better understand the requirements for projects that receive Title X funding. This course was updated February 2022 to comply with the 2021 Title X Regulations.' The 'Learning Objectives' section lists: 'Explain the key elements of the program requirements for Title X-funded family planning projects', 'Define Title X family planning services', and 'Describe activities that are prohibited within Title X'. The 'Time' is listed as '45 minutes - 90 minutes'. The 'Certificate of Completion' section states: 'Yes- available after completing the evaluation and completing the entire eLearning course'.

The enrollment process is the same for the other RHNTC courses.

***Please note, in order to obtain a certificate of completion from RHTNC, you must pass the quiz and move to the conclusion. Do NOT click out of the course before doing so as the course will not save your certificate and you will need to complete it again.**

Converge Connect Certificates

Certificates for Converge Connect courses will unlock when the course requirements have been met. If there is an image of a lock in the yellow square below, it means that a part of the course is not finished. Once all course requirements have been met, you the lock image will disappear. Click “View certificate” to open and save your certificate.



For any questions about accessing trainings and certificates, contact Dani Lahn, Training Manager at dlahn@convergeaccess.org